Army
Automatic Declassification Program

Records Management and Declassification Agency
Records Management/FOIA Conference
16-18 Nov 09

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Agenda

- Authorities and Requirements
- Record Lifecycle
- What is Classified Information?
- Agency Review Options
- Army Declassification Program Status
- ADA Contacts
Authorities and Requirements

- **Executive Order 12958, National Security Information**
  - As of 31 Dec 06, all classified permanently historical records under title 44, United States Code, shall be automatically declassified unless reviewed
  - As records become 25 years old, they must be reviewed (Rolling Requirement)

- **National Defense Authorization Act for Fiscal Year 2000**
  - No DoD record will be automatically declassified unless reviewed

- **Kyl/Lott Amendments**
  - Required agencies to conduct page-by-page review of records likely to contain unmarked RD/FRD
  - Required all declassification reviewers to be DOE certified
  - **Lott Amendment** required agencies to conduct a page-by-page review of all documents processed prior to Oct 98
Lifecycle of a Record

CREATE RECORD INFORMATION
(Office of Record)

Perform Mission

All Records 100%

Current Files Area
(CFA)

Permanent 10%

NATIONAL ARCHIVES

Permanent 10%

50% DESTROYED

50% DESTROYED

Federal Records Centers (FRC)

Installation Records Holding Area (RHA)

50% DESTROYED

50% DESTROYED

All Records

50% DESTROYED
What does “Classified” mean?

- Webster definition:
  - Divided into classes or placed in a class
  - Withheld from general circulation for reasons of national security

- US Government uses three levels of classification:
  - TOP SECRET, SECRET and CONFIDENTIAL
  - Levels based upon damage to national security

- Terms that do not designate classified information:
  - For Official Use Only (FOUO)
  - Sensitive But Unclassified (SBU)
  - Limited Official Use Information (LOU)
  - Controlled Unclassified Information (CUI)
  - DoD Scientific and Technical Information (STINFO)
Agency Review Options

➢ Declassify
  – No longer causes damage to national security
  – Does not mean public release

➢ Exempt
  – Classify beyond 25 years
  – Nine exemption categories such as intelligence sources and methods, war plans, state of the art technology, etc.

➢ Exclude
  – Restricted Data/Formerly Restricted Data
  – Information governed by the Atomic Energy Act of 1954

➢ Refer
  – Other agencies equities to the originator
  – One agency cannot declassify another agency’s information
Army Declassification Program Status

**COMPLETED as of 1 Oct 2009**

- 195.1M Textual (includes NARA)
  - 2.2M Textual Referrals
  - 62.3M Army Special Media
  - 8.7M Special Media Referrals
  - WMD & Kyl/Lott Relooks (53.6M)

**PRODUCTION REQUIREMENTS thru 2021**

- 3.2M Textual Referrals (2009 - 2019)
- 2.9M Army Special Media (2011)
- 2.1M Special Media Referrals (2016)

**ARMY DECLASSIFICATION REVIEW RESULTS**

- Referred 43.2M
  - RD/FRD 27.4M
  - Exempted 24.7M
  - Declassified 173.0M

**FY 2009 PRODUCTION RESULTS**

- Total FY 2009 Requirement: 5.6M pages
- Total FY 2009 Production: 6.5M pages
  - 5.8M Special Media (90%)
  - .7M Textual (10%)
- Total FY 2010 Production Requirement: 5.6M
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