MEMORANDUM FOR: Distribution

SUBJECT: (U) Intelligence Community Reporting and Investigation of Unauthorized Disclosures of Classified Information

REFERENCES:
A. (U) DNI Memorandum E/S 00212, “Intelligence Community Handling of Classified Unauthorized Documents,” dated 21 May 2010


(U) Unauthorized disclosures of classified information represent a significant threat to national security and must be recognized for the egregious harm they cause to both the Intelligence Community (IC) and national security. For these reasons I am committed to reducing these unauthorized disclosures, or “leaks,” within the IC and I know you are equally committed.

(U) Consistent with my authorities as Director of National Intelligence¹, specifically as they relate to my responsibilities to protect intelligence sources and methods from unauthorized disclosure, and in my role as Security Executive Agent for investigations related to access to classified information, I strongly encourage IC elements to utilize internal administrative procedures to uncover and resolve matters relating to unauthorized disclosures and to promptly pursue administrative remedies in those instances where criminal prosecution is not appropriate.

(U) I also want to emphasize the importance of reporting to me all instances where you have initiated a preliminary investigation into a suspected unauthorized disclosure. This reporting will allow me to carry out my legal responsibilities described in the above noted authorities, including our obligations to report to the Congress.

(U) I appreciate your continued attention to promptly and thoroughly responding to the problem of "leaks." Guidance for responding to unauthorized disclosure incidents is attached for use by your agencies. Questions regarding this guidance should be directed to [REDACTED] Office of National Counterintelligence Executive/Security, can be reached at [REDACTED].

James R. Clapper

7 MAY 2011
Date

Attachment:
(U) Procedures and Guidance for Conducting Investigations of Unauthorized Disclosures
SUBJECT: (U) Intelligence Community Reporting and Investigation of Unauthorized Disclosures of Classified Information

Distribution:
Director, Central Intelligence Agency
Under Secretary of Defense for Intelligence
Director, Defense Intelligence Agency
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