

NSA STAFF PROCESSING FORM

TO DC3 <i>JH</i>	EXREG CONTROL NUMBER	KCC CONTROL NUMBER
THRU D/DC3 <i>SS</i>	ACTION <input type="checkbox"/> APPROVAL <input type="checkbox"/> SIGNATURE <input type="checkbox"/> INFORMATION	EXREG SUSPENSE
SUBJECT (U) Decision as Original Classification Authority to Declassify Certain NSA Personnel Figures		KCC SUSPENSE
DISTRIBUTION <i>LC3, DC32, DC322</i>		ELEMENT SUSPENSE

SUMMARY
(U) For the reasons specified in the Memorandum for the Record which accompanies this SPF, recommend you exercise your authority as an Original Classification Authority to declassify the following information, regardless of timeframe, effective immediately:

- a) the total number of civilian employees at NSAW
- b) the total number of civilian employees at NSAW who live in each of the surrounding states (Maryland, Virginia, West Virginia, Delaware, Pennsylvania) and the District of Columbia
- c) the total number of civilian employees at NSAW who live in each of the 8 Congressional districts of Maryland
- d) the total number of civilian employees at NSAW who live in each county of Maryland and the city of Baltimore

(U) All other subsets of numbers of civilian employees at NSAW, including but not limited to breakdowns by operational element and occupational specialty, remain classified unless specifically determined by the Office of Policy to be unclassified.

(b) (3) - P.L. 86-36

Concur: *[Signature]* *1/25/01* Nonconcur _____

JOANN H. GRUBE
Director of Policy

(U) Once you have concurred with this action, this information will be disseminated to all relevant entities.

COORDINATION/APPROVAL					
OFFICE	NAME AND DATE	SECURE PHONE	OFFICE	NAME AND DATE	SECURE PHONE
DC32	<i>[Redacted]</i> <i>(see attached)</i>	<i>1-54-01</i> <i>63623</i>			

FORM A8798 REV NOV 95 (Supersedes A8796 FEB 94 which is obsolete) NSN: 7540-FM-001-5465	Derived From: Declassify On:	ORG. DC322	PHONE (Secure) 963-4582	DATE PREPARED 24 January 2001
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SECURITY CLASSIFICATION
~~U//FOUO~~

MR: (U) The decision to declassify numbers of civilian personnel at NSA was made in response to a request from the Transition Team to provide the members of the Maryland Congressional delegation with the numbers of civilian employees in each of their districts at the unclassified level. The members had specifically requested this information.

~~(U//FOUO)~~ Some confusion has existed regarding whether NSA has the authority to declassify personnel figures. While there is clear guidance stating that the DCI controls all budget information, there is no directive or other guidance stating his control over personnel figures. Neither are there any legal opinions or interpretations supporting such a position. The Community Management Staff could offer no definitive guidance regarding who controls NSA personnel figures.

~~(U//FOUO)~~ In the absence of any specific guidance delineating control over personnel figures, the Director of Policy, as an Original Classification Authority, made the decision to declassify these figures, based on her belief that a) the director, NSA, controls NSA personnel figures, b) it is in NSA's best interests to declassify basic civilian personnel figures in order to be able to advocate more effectively for NSA, and c) there is no clearly demonstrated harm to the national security from disclosure of these figures.

[Redacted Signature]

Chief, Information Security Policy, DC322

19 Jan 01
Date

UNCLASSIFIED // FOR OFFICIAL USE ONLY

Posted on: March 14, 2001

Subject: (U) Number of NSA Employees (Office of Policy)

QUESTION: (U) I just heard that the number of NSA employees is no longer classified. Is that true?

ANSWER: (U) As of January 2001, the following information has been declassified, regardless of timeframe:

- a) (U) the total number of civilian employees at NSAW
- b) (U) the total number of civilian employees at NSAW who live in each of the surrounding states (Maryland, Virginia, West Virginia, Delaware, Pennsylvania) and the District of Columbia
- c) (U) the total number of civilian employees at NSAW who live in each of the 8 congressional districts of Maryland
- d) (U) the total number of civilian employees at NSAW who live in each county of Maryland and the City of Baltimore

(U) All other subsets of numbers of civilian employees at NSAW, including but not limited to breakdowns by operational element and occupational specialty, remain classified unless specifically determined by the Office of Policy to be unclassified.

(U) All personnel strength figures for other personnel at NSAW, including but not limited to military members, contractors, employees of other U.S. government elements, and foreign government employees, remain classified unless specifically determined by the Office of Policy to be unclassified.

(U) All personnel strength figures for NSA affiliates outside NSAW, including but not limited to the Regional Security Operations Centers and all CONUS and OCONUS field sites, remain classified unless specifically determined by the Office of Policy to be unclassified.

(U) In this context, "civilian employee" is defined as a U.S. government civilian employee directly employed by NSA.

(U) In this context, "NSAW" is defined as the NSA headquarters complex at Fort Meade, Maryland and all other NSA facilities in the state of Maryland.

(b) (3) - P.L. 86-36

Information Security Policy, DC322, 963-4582, 03/14/01, 2001 03 14)

NSA STAFF PROCESSING FORM

TO DC3	EXREG CONTROL NUMBER	KCC CONTROL NUMBER	
THRU D/DC3 <i>MM</i>	ACTION <input type="checkbox"/> APPROVAL <input checked="" type="checkbox"/> SIGNATURE <input type="checkbox"/> INFORMATION		EXREG SUSPENSE KCC SUSPENSE ELEMENT SUSPENSE
SUBJECT (U) Decision as Original Classification Authority to Declassify Additional NSA Personnel Figures			

DISTRIBUTION
DC3, DC32, DC321, DC322, DC323, PAO, D7P, INSCOM, AIA, NSG

SUMMARY

BACKGROUND: (U) On 24 January 2001, exercising your authority as an OCA, you declassified the total number of civilian employees at NSAW and several subsets of this number, regardless of timeframe (see attached).

DISCUSSION: (U) It is becoming increasingly evident that the logical follow on to this action is to declassify: 1) the total number of military personnel at NSAW and 2) the total number of civilian and military personnel at NSAW. Total personnel strength at NSAW is an often requested number, frequently needed by other government agencies, the military services, Members of Congress, and local government. If both the total personnel strength and the number of civilian employees are declassified, the number of military should also be declassified because it then could easily be determined. There appears to be no clearly demonstrated harm to the national security from disclosure of these figures. Numbers of other personnel employed at NSAW, to include contractors, employees of other government agencies, and foreign personnel, would continue to be protected.

(U) The total number of military personnel at NSAW is defined as the total number of military personnel on USSID 1, 2, 3, or 4000 billets at NSAW, either actual billets or assigned. All subsets of this number, including but not limited to, the number of military personnel at NSAW from each military service, the number of military personnel in each billet category, and the number of military personnel assigned to specific elements or entities at NSAW, will remain classified.

RECOMMENDATION: (U) Recommend that the following be declassified, effective immediately, regardless of timeframe:

- 1) the total number of military personnel at NSAW.
- 2) the total number of civilian and military personnel at NSAW.

Concur: *John Hube* Nonconcur: _____

COORDINATION/APPROVAL

OFFICE	NAME AND DATE	SECURE PHONE	OFFICE	NAME AND DATE	SECURE PHONE
DC32	<i>Claudia C. Cellino</i> 2/29/01	6362	MC4	mail, 2-26-01	968-6121
D7P	y email, 2-21-01	4160s			
AIA	R. Eddy, by phone, 3-22-01	973-6171			
NSG	T. Smith, by email, 3-22-01	962-3528			
INSCOM	S. Jennings, by email, 3-27-01	964-7221			

ORG. DC322	PHONE (Secure) 963-4582	DATE PREPARED 26 March 01
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~~UNCLASSIFIED // FOR OFFICIAL USE ONLY~~

Posted on: April 13, 2001

Subject: (U) More NSA Personnel Figures Declassified (Office Of Policy)

(U) In the NSA On-Line article, "Number of NSA Employees," posted on March 14, 2001, we informed you that the total number of NSA civilian employees at NSAW had been declassified, regardless of timeframe.

(U) On 2 April 2001, the Director of Policy made the decision to declassify the following NSA personnel figures, regardless of timeframe:

1. (U) The total number of military personnel at NSAW
2. (U) The total number of civilian and military personnel at NSAW

(U) The total number of military personnel at NSAW is defined as the total number of military personnel on USSID 1000, 2000, 3000, and 4000 billets at NSAW, either actual billets or assigned. All subsets of this number, including but not limited to the number of military personnel at NSAW from each military service, the number of military personnel at NSAW in each billet category, and the number of military personnel assigned to specific elements or entities at NSAW, remain classified.

(U) All other subsets of numbers of employees at NSAW, including but not limited to breakdowns by operational element or occupational specialty, remain classified unless specifically determined by the Office of Policy to be unclassified.

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(U) All personnel strengths for other personnel at NSAW, including but not limited to contractors, employees of other U.S. government elements, and foreign government employees, remain classified unless specifically determined by the Office of Policy to be unclassified.

(U) All personnel strengths for NSA affiliates outside NSAW, including but not limited to the Regional Security Operations Centers and all CONUS and OCONUS field sites, remain classified unless specifically determined by the Office of Policy to be unclassified.

(U) In this context, "NSAW" is defined as the NSA headquarters complex at Fort Meade, Maryland, as well as all other NSA facilities in the state of Maryland.

[redacted] Information Security Policy, DC322, [redacted]
963-4582, 04/13/01)

Lerner, Rona L (CIV-NSA) DC323

From: Lerner, Rona L DC323
Sent: Thursday, April 05, 2001 12:24 PM
To: REDACT SC4; DECLASS (N5P5)
Cc: [Redacted] DC322
Subject: language training/military personnel numbers

Classification: ~~CONFIDENTIAL~~

1. (U) Sorry, y'all, but we're going back to the previous guidance on training by NSA personnel at other government agencies. The guidance in LG-Miscellaneous is hereby returned to its earlier rendition:

~~(S)~~ Languages -

Operational association of a specific language with NSA or NSA employees must be redacted unless the operational use of the language has been declassified (see Operational Use of Languages). Teaching of specific languages at the National Cryptologic School (NCS) or the Defense Language Institute (DLI) at Monterey, California is releasable. The fact that an NSA employee takes a specific language course at NCS is releasable. The fact that an NSA employee takes Russian at the United States Army Russian Institute (USARI) is releasable.

[Redacted Box]
Non - Responsive

2. (U) The number of military personnel assigned to NSAW has been declassified by DC322 SPF of 26 March 01. Our guidance in LG-Miscellaneous will be changed accordingly. In addition, the SPF points out that the numbers of contractors, employees of other U.S. government agencies and numbers of foreign personnel are classified. DC322 was under pressure to declassify the numbers of military personnel at NSAW. They are not under pressure to declassify any other numbers (e.g., number of military personnel living in Maryland or the total number of contractors employed at NSAW), so those items remain classified.

~~(U) Personnel Strengths~~ - The following are releasable for all time frames:

- the total number of employees at NSAW
- the total number of civilian employees at NSAW
- the total number of military employees/assignees at NSAW
- the total number of civilian employees at NSAW who live in each of the surrounding states (Maryland, Virginia, West Virginia, Delaware, Pennsylvania) and the District of Columbia
- the total number of civilian employees at NSAW who live in each of the 8 congressional districts of Maryland
- the total number of civilian employees at NSAW who live in each county of Maryland and the city of Baltimore

This guidance is specific to the items listed above. All other figures (e.g., subsets of these items, numbers of contractors, numbers of employees of other U.S. government agencies assigned to NSA, numbers of foreign personnel) require 25X3 protection. Examples of information requiring protection are the number of linguists employed by NSA, the number of linguists employed by NSA and the number of linguists employed by NSAW.

[Rationale: The impetus for this declassification the numbers of civilian employees was a request by the NSA Presidential Transition Team for the declassification of the numbers of NSA civilians who live in each local Congressional district. Members of Congress had asked for these figures. Members of Congress

representing local districts are not interested in the number of military personnel since most maintain residency in their home state.]

[Source 1/25/01 e-mail from [redacted] C322 and 2/14/01 e-mail from [redacted] C322; numbers of military employees declassified per DC322 SPF of 26 Mar 01]

Rona Lerner
DC323
972-2352 688-7786
SAB II, STE 6884

DRV FM: NSA/CSSM 123-2
Dated: 24 Feb 98
DECL ON: X1

Classification: ~~CONFIDENTIAL~~

(b) (3) - P.L. 86-36

KF7 FC

NSA STAFF PROCESSING FORM

TO DC3	EXREG CONTROL NUMBER	KCC CONTROL NUMBER
THRU D/DC3 <i>4/20/01</i>	ACTION <input type="checkbox"/> APPROVAL <input checked="" type="checkbox"/> SIGNATURE <input type="checkbox"/> INFORMATION	EXREG SUSPENSE KCC SUSPENSE ELEMENT SUSPENSE
SUBJECT (U) Decision as Original Classification Authority to Declassify Population Figures for the "Big Four"		
DISTRIBUTION DC3, DC32, DC321, DC322, DC323, DC09, D05, PAO, MC4, MC4 [redacted] DF212, ME1 [redacted]		
SUMMARY		

BACKGROUND: (U) On 24 January 2001, exercising your authority as an OCA, you declassified the total number of civilian employees at NSA, regardless of timeframe. On 2 April, exercising your authority as an OCA, you declassified the total number of military personnel at NSA, regardless of timeframe, and the total number of military and civilian personnel at NSA, regardless of timeframe.

DISCUSSION: (U) The NSA Office of Occupational Health and Safety Services (OHSS) has approached us with a request to release the population figures for each of the "Big Four" buildings on the Fort Meade campus: Ops1, Headquarters, Ops2A, and Ops2B. The National Institute of Occupational Safety and Health (NIOSH), a government body, is considering including NSA in a national study on building-related asthma and, in conjunction with this study, made a preliminary visit to NSA, 30 April- 3 May 2001. OHSS would very much like to participate in the asthma study. In order to provide meaningful statistical data to NIOSH on the incidence of indoor air quality (IAQ) customer complaints in the "Big Four," it would be necessary to provide the total population of each building so that the number of IAQ complaints in each building can be weighed against the total population of the building to determine the significance.

RECOMMENDATION: (~~U//FOUO~~) The Information Security Policy office has coordinated this proposal with the Office of Security and the Office of Financial Plan and Manpower Management, both of which have concurred with the proposal. Therefore, we recommend that you authorize the declassification of the total population figures for each of the "Big Four" buildings on the Fort Meade campus: Ops1, Headquarters, Ops2A and Ops2B.

CONCUR: *[Signature]* NONCONCUR: _____

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COORDINATION/APPROVAL

OFFICE	NAME AND DATE	SECURE PHONE	OFFICE	NAME AND DATE	SECURE PHONE
DC32	<i>Claudia C. Collins 16 May</i>	<i>6322</i>			
MC4	email, 20 Apr 01	968-6000			
DF212	by email, 16 May 01	963-3328			

[redacted]	ORG. DC322	PHONE (Secure) 963-4582	DATE PREPARED 16 May 01
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